Constitution

Edinburgh University Music Society

2026

c/o Edinburgh University Students' Association
5/2 Bristo Square, Potterrow
Edinburgh
EH8 9AL

1 Name

1.1 The Society shall be known as Edinburgh University Music Society, hereinafter referred to as the Society.

1.2 The Society may also be known as EUMS, both titles having equal validity.

2 Aims

2.1 The aims of the Society shall be:

a) the encouragement and promotion of music throughout the University of Edinburgh and the wider community.

2.2 The Society meets these aims by being student-led, for students at the University of Edinburgh, organised around a shared interest, activity, and/or cause.

2.3 General activities of the Society include:

a) Chorus, Sinfonia and Symphony Orchestra:

i. Admission to Symphony Orchestra shall be based on auditions at the discretion of the relevant Conductor. Sinfonia shall audition woodwind, brass and percussion players only. Membership of Chorus requires no audition.

ii. After auditioning, a woodwind/brass/percussion player cannot be offered a position in both Symphony Orchestra and Sinfonia if there are other capable auditioning players. At least one member of the auditioning panel needs to deem the player capable of playing in one of the ensembles. If no one on the panel deems them capable, they do not need to be offered a position in either ensemble. In the case of two positions needing to be offered to one individual, they should not be offered a principal position in both ensembles.

iii. Rehearsals, concerts and other events shall be at the discretion of the Committee.

3 Entity

3.1 The Society will be an affiliate of the Edinburgh University Students' Association, a charity registered in Scotland with charity number SC015800 ("the Association").

3.2 The Society may not normally register to obtain any legal status, including a limited company or charitable status.

3.3 The Society may be affiliated to another body, in so far as such is compatible with the terms of the Association's Regulations and policies.

3.4 The Society may create operational subgroups that the General Committee is responsible for.

3.5 The Society does not form part of the Association's legal entity structure.

4 Membership

4.1 Membership to the Society will be open to all matriculated students of Edinburgh University.

4.2 There are three membership types of student groups:

i. **Student Members** – current Ordinary members of Edinburgh University Students' Association who have registered society membership. Ordinary Members include all students currently enrolled on a programme of study at the University of Edinburgh, as well as those currently on an Authorised Interruption of Study from a programme of study.

ii. **Associate Members** – registered external members with the Society.

iii. **Office Bearers** – Committee Members who are Student Members and have been elected to committee roles, who have completed the necessary training to conduct their duties. This can include *Executive Office Bearers* (President, Secretary, and Treasurer) and *Non-Executive Office Bearers* (other non-mandatory roles defined by the Society). They are sometimes referred to as Student Leaders.

4.3 At least 75% of a Society's membership must be Edinburgh University students.

4.4 Societies must have a minimum of 20 members.

4.5 Societies may charge a membership fee, to enable them to sustain their activities and may charge a higher membership fee to non-student members.

4.6 The membership year shall run from the first day of the University of Edinburgh's academic year until the day before the first day of the University's following academic year.

4.7 In accordance with clause 4.5 and subject to clause 4.8, each Student Member shall pay an annual membership fee, and each Associate Member shall pay twice the Student Member fee. The General Committee shall set the Student Member fee for each membership year.

4.8 Membership may also be purchased for a single semester, in line with the University calendar, at a fee set by the General Committee. The same difference between Student Member and Associate Member fees applies to semester membership. A reduced fee, also set by the General Committee, shall apply to individuals wishing to participate solely in the Summer Concert.

4.9 Membership fees, once paid, shall be non-refundable. The General Committee may, at its discretion, consider individual cases for a refund, and may waive or reduce the membership fee of any individual.

4.10 Individuals who are not registered members of the Society, in line with the above three membership types, are not classed as members of the Society and should not receive membership benefits.

4.11 The Society will keep an up-to-date list of all members on SUMS.

4.12 The Society will make available the following entitlements to its members:

i. The right to participate in EUMS ensembles (Symphony Orchestra, Sinfonia, and/or Chorus) and their respective concerts, subject to the audition requirements outlined in clause 2.3, and any ensemble capacity limits dictated by venue size.

ii. The opportunity to participate in Society social events and any Society tours, subject to capacity limits or any additional fees.

4.13 All members are expected to adhere to all the Association's policies at all times when engaging in Society activities. These include but are not limited to the Association's Societies Policy, Safe Space Policy and Code of Conduct.

4.14 The Society may utilise photography from events and concerts as part of its printed and web publicity material. Membership of the Society constitutes consent to the use of such imagery without limitation, unless a request is made in writing for that consent to be withdrawn.

5 Management

5.1 The General Committee

5.1.1 The business of the Society shall be managed by a Committee of Office Bearers.

5.1.2 The Committee must consist of a President, Secretary, and Treasurer (the 'Executive Officers') as a minimum, who will collectively form the General Committee.

5.1.3 The terms 'Executive Officers' and 'Executive Office Bearers' are used interchangeably in this Constitution, as are 'the Committee' and 'the General Committee'. The Executive Office Bearers acting collectively form the 'Executive Committee'.

5.1.4 Any full Student Member of the Society will be eligible to be an Executive Office Bearer or Non-Executive Office Bearer (known collectively as *Office Bearers*).

5.1.5 All Office Bearers will complete annual online training as outlined by the Association.

5.1.6 Executive Officers will be elected at the Annual General Meeting.

5.1.7 No person may hold more than one Executive Office Bearer post at the same time.

5.1.8 Executive Officers may also assume additional Non-Executive Office Bearer role(s), or part(s) thereof.

5.1.9 Upon their election at the AGM, the incoming President shall automatically assume the role of Ordinary Member. The President shall vacate the Ordinary Member position on the first day of the new academic year. References in this Constitution to the Ordinary Member as an Office Bearer role are distinct from Ordinary Members of the Association under clause 4.2.

5.1.10 The General Committee may create Sub-Committees to progress specific tasks and projects. The leadership and management of any Sub-Committee will be determined by the General Committee.

5.1.11 The Sub-Committee shall adhere to the terms of the Society's Constitution and the policies of the Association.

5.1.12 The General Committee has overall responsibility and accountability for any Sub-Committees and may disband a Sub-Committee that has been established.

5.1.13 The Association shall have the power to expel a Sub-Committee from the Association if it:

i. Refuses to conform to the Constitution of the Society or the Association's Societies Policy; or

ii. Refuses to obey the ruling of the Society concerned, when requested in writing to do so; or

iii. Acts in any way whatsoever which is, in the opinion of the Trustees of the Association, liable to bring the Association into disrepute.

5.2 President duties

5.2.1 Be responsible to the General Committee and ultimately responsible for the conduct of the Society.

5.2.2 Chair the Annual General Meeting (AGM), General Committee and Extraordinary General Meetings (EGMs).

5.2.3 Ensure the Society adheres to the requirements of the Association including:

- annual re-registration
- financial reporting
- the application of the Association's Values and Code of Conduct within the context of the Society

5.2.4 Ensure that the Society's members apply the Association's approach to risk management in full.

5.2.5 With the wider Executive Officers, seek to resolve complaints informally and cooperate in the application of the Disciplinary Procedure, with support from the Association.

5.2.6 Should the President resign, a new President or Acting President will be voted in at an EGM.

5.2.7 At all General Committee Meetings, the President shall have a deliberative as well as a casting vote, shall preserve decorum and shall decide all points of order, on which their ruling shall be final.

5.2.8 In the absence of the President, the Chair shall be taken by another Executive Office Bearer.

5.3 Treasurer duties

5.3.1 Be accountable to the Committee and members for the finances of the Society.

5.3.2 Monitor income and expenditure against the annual budget.

5.3.3 Prepare an annual financial report and provide a provisional annual budget to be presented at the Annual General Meeting.

5.3.4 Report any irregularities or concerns with regard to finance to the Association and General Committee within 5 working days.

5.3.5 Submit an annual finance report to the Association.

5.3.6 Ensure that all transactions are made in a timely manner.

5.3.7 With the wider Executive Officers, seek to resolve complaints informally and cooperate in the application of the Disciplinary Procedure, with support from the Association.

5.3.8 Should the Treasurer resign, a new Treasurer or Acting Treasurer will be voted in at an EGM.

5.4 Secretary duties

5.4.1 Be responsible for the administration of the Society, including, but not limited to, maintaining accurate membership records on SUMS, completing the annual re-registration, and maintaining any records for the Society.

5.4.2 Be responsible for any correspondence within or on behalf of the Society and prepare the agendas and the minutes of every Committee meeting, AGM and EGM.

5.4.3 The agendas and minutes shall be provided to the Committee in a timely manner.

5.4.4 With the wider Executive Officers, seek to resolve complaints informally and cooperate in the application of the Disciplinary Procedure, with support from the Association.

5.4.5 Provide individual copies of Committee meeting minutes upon written request, ensuring any sensitive information is omitted prior to distribution.

5.4.6 Secure all minutes following the AGM at the end of the Committee's year in office to ensure the continuation of the Society's records.

5.4.7 Should the Secretary resign, a new Secretary or Acting Secretary will be voted in at an EGM.

5.5 Vice President duties

5.5.1 A Vice President may also be appointed and assume part or all of one or more of the Executive Office Bearer roles, on a temporary or permanent basis.

5.5.2 Should the Vice President resign, a new Vice President or acting Vice President may be voted in at an EGM.

5.5.3 The Vice President role is an Executive Role and is not mandatory.

5.5.4 In accordance with the non-mandatory nature of this role, the Society does not elect a Vice President at the AGM or at EGMs, and clause 5.5.2 therefore does not apply to the Society.

5.6 Non-Executive Office Bearers

5.6.1 The Society may appoint Non-Executive Office Bearers. Additional Non-Executive Officer roles may be created and join the General Committee to reflect the needs of the Society.

5.6.2 The terms 'Non-Executive Officers' and 'Non-Executive Office Bearers' are used interchangeably in this Constitution.

5.6.3 The Society may appoint the following Non-Executive Office Bearers:

i. **Chorus Manager**

- Ensure the smooth running of Chorus, including organising rehearsals and concerts.
- Act as the liaison between all Chorus members, the Conductor, and the Committee.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

ii. **Chorus Librarian**

- Order and prepare music for all Chorus rehearsals and concerts.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

iii. **Sinfonia Manager**

- Ensure the smooth running of Sinfonia, including organising rehearsals and concerts.
- Act as the liaison between all Sinfonia members, the Conductor, and the Committee.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

iv. **Sinfonia Librarian**

- Order and prepare music for all Sinfonia rehearsals and concerts.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

v. **Symphony Orchestra Manager**

- Ensure the smooth running of Symphony Orchestra, including organising rehearsals and concerts.

- Act as the liaison between all Symphony Orchestra members, the Conductor, and the Committee.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

vi. **Symphony Orchestra Librarian**

- Order and prepare music for all Symphony Orchestra rehearsals and concerts.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

vii. **Publicity Manager** ($\times 2$)

- Organise and oversee the creation and production of all concert and Society publicity.
- Organise and oversee the management of the Society website and other social media accounts.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

viii. **Social Secretary** ($\times 2$)

- Organise and oversee all social activity of the Society, including, but not limited to, weekly socials, Welcome Week events and other one-off social events.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

ix. **Community Outreach Manager**

- Organise and oversee all external, interactive activity of the Society, including, but not limited to, the Big Sing, Education Project, carolling and other one-off community events.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

x. **Tour Manager**

- Organise and oversee the annual Society tour and Weekend Away (when applicable). Liaise with the Treasurer and the President to organise and prepare the tour budget.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

xi. **Fundraising and Alumni Manager**

- Responsible for actively researching options for, and applying for, funding for the Society, both from the Association and any other sources.
- Liaise with Executive Office Bearers and relevant Office Bearers when funding for specific items becomes necessary.
- Responsible for communication with alumni with regard to sponsorship.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.

xii. **Ordinary Member**

- Responsible for supporting the Social Secretaries and all other Committee members in their weekly duties.

- Responsible for organising Society merchandise in collaboration with the Treasurer, at the discretion of the Executive Office Bearers.
- Undertake any reasonable tasks as requested by the Executive Office Bearers.
- This position will be filled at an EGM in the new academic year before the end of Week 4.
- To encourage participation of new members in the Committee, nominations for this position shall initially be restricted to candidates in their first year of membership of the Society. If no such candidates stand for election, nominations shall open to all Student Members.

5.6.4 Non-Executive Officers will be elected at the Annual General Meeting or at an EGM.

5.7 Honorary Office Bearers

5.7.1 The Society may appoint Honorary or Advisory positions to support their activities.

5.7.2 Honorary Office Bearers are not Executive Officers, nor are they members of the General Committee.

5.7.3 Honorary Office Bearers are subject to the Association's Code of Conduct and associated policies.

5.8 Conduct

5.8.1 All Office Bearers shall act in good faith towards the Society in all actions they undertake on its behalf. The Committee should present a united front and reserve sensitive conversations for Committee meetings and other official channels of communication.

6 Annual General Meetings

6.1 General

6.1.1 The Society will hold an Annual General Meeting (hereinafter referred to as the AGM) every 12 months during a defined window of time determined by the Association.

6.1.2 All members of the Society who have held membership for 7-or-more days are entitled to attend the AGM.

6.1.3 It is the responsibility of the Secretary to ensure that members receive at least 14 days' written notification of the AGM. This notification will include the Agenda for the AGM.

6.1.4 For the AGM to proceed, at least 20% of members or 10 members (whichever is the greatest) must be present. These members must have held membership for 7-or-more days. This is the 'Quorum'.

6.1.5 The AGM will be documented, and notes of the meeting will record:

- How many people attended and what % of the overall membership attended
- Who stood to be elected as an Office Bearer
- How many votes each candidate gained
- Who was appointed following the votes
- Any constitutional amendments and the number of members voting for and against each amendment
- Any Motions that were tabled and the number of members voting for and against each Motion

6.1.6 The minutes of the previous AGM must be circulated no less than 7 days before the upcoming AGM.

6.1.7 If a quorum, as required by clause 6.1.4, is not present within 30 minutes of the time appointed for the AGM, the meeting shall be adjourned and reconvened on a date, time and place decided by the General Committee, of which members shall be given at least 7 days' written notice. The same quorum shall apply to the reconvened meeting, unless the Association directs otherwise.

6.1.8 An AGM or EGM may be held in person, online or in a hybrid format, at the discretion of the General Committee. A member is "present" at a meeting, and votes "in person", if they attend it in person or online while it is taking place. Members may not vote in absentia, whether by proxy or otherwise.

6.2 AGM Core Business

6.2.1 The Treasurer will present the financial reports for the previous year and a complete account of the Society's finances and balance sheet.

6.2.2 The Secretary will report on the administrative affairs of the Society.

6.2.3 The President and Conductors shall submit a written report on the general state and activities of the Society for the current academic year to date.

6.2.4 Other Office Bearers and members may be invited to present reports on aspects of the Society's activities.

6.3 Election of Office Bearers

6.3.1 All Office Bearer roles are subject to election/re-election annually at the AGM.

6.3.2 Only Student Members who have held membership for 7-or-more days are entitled to stand for an Office Bearer role.

6.3.3 Each member will have one vote. Members must be present and vote in person.

6.3.4 The candidate with the most votes will be appointed to the office.

6.3.5 In the event of a draw in an election, the election will be run again. If this run fails to achieve a majority win, the floor will be opened to further nominations for the post and/or reconsidering of nominations of the standing candidates.

6.3.6 For the purposes of clause 6.3.5, a 'majority win' means one candidate receiving more votes than any other candidate, in accordance with clause 6.3.4.

6.3.7 All candidates must be nominated and seconded for the relevant position. Neither the President nor the current holder of the position may nominate or second a candidate.

6.3.8 Each candidate for an Office Bearer position is required to make a short speech not exceeding one minute.

6.3.9 If a candidate wishes to run in absentia, they must inform the President of this no fewer than 7 days in advance of the AGM. They shall then submit a speech or video in support of their candidacy, not exceeding one minute.

6.3.10 Members shall have the option to vote for any candidate, to vote to re-open nominations (RON) for the position, or to abstain. If RON receives the most votes, the election is voided and the floor will be opened to further nominations as outlined in clause 6.3.5.

i. All voting will be blind and take place with candidates outside the room.

ii. Candidates will not be allowed to listen to the speeches of other candidates.

iii. After the speeches, a first round of voting will take place.

iv. If there is a draw, the tied candidates will be questioned before the election is run again as outlined in clause 6.3.5.

v. A maximum of three questions will be decided on by those present.

vi. The President will question each tied candidate individually for two minutes in front of the meeting. The questions will be the same for each candidate and asked in the same order. Every effort will be made to contact candidates who are standing in absentia via phone/video call.

vii. A second vote will then take place between the tied candidates.

viii. If the second vote still results in a draw, the floor will be opened to further nominations as dictated by clause 6.3.5.

6.3.11 For posts that have two positions, a candidate who receives the most votes, excluding abstentions, is elected to one position. A second round of voting will then take place for the remaining candidates. The candidate with the most votes in the second round is elected to the second position. If any round results in a draw, the tie-breaking procedure outlined in clauses 6.3.5 and 6.3.10 will apply.

6.3.12 If the President is standing for election for a new position, the Secretary will assume the President's duties for the above voting system. If the Secretary is also standing,

the Treasurer will assume these duties. If the Treasurer is also standing, these duties shall be assumed by another Office Bearer who is not standing for the position, as appointed by the meeting.

6.3.13 If no candidate stands for a post, the position shall be treated as vacant and shall be filled at an EGM in accordance with clauses 7.3, 7.6 and 7.7. If three or more rounds of voting for a post have taken place at the same meeting without any candidate being elected, whether because of a draw under clause 6.3.5 or 6.3.10 or because RON received the most votes, the meeting may resolve, by a simple majority of the votes cast, to proceed no further, in which case the position shall likewise be treated as vacant.

6.4 Motions

6.4.1 A Motion is defined as "a proposal put forward by a member or members of the Society to vote on."

6.4.2 Motions can be submitted by any member of the Society who has held membership for 7-or-more days.

6.4.3 Each Motion will:

- Be submitted in writing to the Executive Committee at least 7 days in advance of the AGM, *and*
- Have a Proposer and a Seconder, *and*
- Be scheduled for debate within the AGM, *and*
- Be subject to a Vote by Society members who have held membership for 7-or-more days.

6.4.4 Each member will have one vote. Members must be present and vote in person. Non-members cannot vote.

6.4.5 For a Motion to be adopted, more than 50% of the votes cast should be in favour of the Motion, unless it is a Motion to alter the Constitution.

7 Extraordinary General Meetings

7.1 Anyone who has been a member for 7-or-more days may call an Extraordinary General Meeting for matters arising in the year which require consideration by members.

7.2 Such a call must be supported by at least 20% of membership.

7.3 The General Committee may call an EGM by a majority vote of the Committee, without requiring a 20% membership mandate for matters requiring consideration by members, including but not limited to filling a vacant Non-Executive Office Bearer position.

7.4 Following the receipt of such a request by the Secretary, the General Committee shall have twenty-eight (28) days to implement the request.

7.5 The EGM shall follow the procedure of the AGM outlined in this Constitution.

7.6 In the event of an Executive position becoming vacant, the President will call an EGM to elect a replacement.

7.7 Notwithstanding clause 7.6, if the position of President becomes vacant, the Secretary (or the Treasurer, if the position of Secretary is also vacant) will call an EGM to elect a replacement.

7.8 For the EGM to proceed, at least 20% of members or 10 members (whichever is the greatest) must be present. These members must have held membership for 7-or-more days. This is the 'Quorum'.

7.9 Each member will have one vote. Members must be present and vote in person. Non-members cannot vote.

7.10 For an EGM Proposal or Motion to be adopted, more than 50% of the votes cast should be in favour of the Motion.

7.11 Clause 7.10 does not apply to a Motion to alter the Constitution, which shall instead require the majority set out in clause 13.1.

7.12 Any newly elected Office Bearers will be communicated to the Association within 5 days of the election taking place.

8 Finance

8.1 The financial year shall run from 1st April to 31st March.

8.2 Neither the Society nor its Committee of Office Bearers shall have power, express or implied, to incur any financial or other liability in the name or on behalf of the Association. The Association shall not be liable for any act, omission, neglect or default by the Society or its Committee of Office Bearers.

8.3 For the avoidance of doubt, the Association shall not be liable for any debts incurred or for any obligations undertaken by the Society.

8.4 The Society may enter directly into sponsorship agreements where they are able to demonstrate the ability to meet the obligations of such an agreement and where they are able to mitigate any associated risks. The Association will not normally enter sponsorship agreements on behalf of the Society. The Association shall not be liable for any debts or penalties incurred, or for any obligations undertaken by the Society with regard to sponsorship agreements.

8.5 The Society will ensure it can be financially sustainable. It may generate income with this being used to sustain future activity for the benefit of the members and in line with the constitutional objectives.

8.6 The Society may raise funds through mechanisms such as, and not limited to, membership fees, and fundraising (including grant applications). All such funds raised to support the Society must be lodged in an official Society bank account.

8.7 Any grants given to the Society by the Association can only be used for the intended purpose.

8.8 The Office Bearers and members may only receive payment, direct or indirect, as reimbursement for legitimate expenses.

8.9 Notwithstanding clause 8.8, the Society may pay a member, or an Office Bearer who is not an Executive Office Bearer, for goods or services provided to the Society (but not for the performance of Office Bearer duties), provided that:

i. the payment does not exceed a reasonable market rate;

ii. the interest has been declared and dealt with in accordance with clause 8.10;

iii. the payment has been approved by all of the Executive Office Bearers who have no interest in the transaction; and

iv. the minutes of the Committee record the amount paid, the reason for choosing that person or business, and how the rate was determined to be reasonable.

The Treasurer shall report all such payments in the financial report presented at the AGM.

8.10 Any Office Bearer or member who has a personal or financial interest in any transaction involving the Society shall declare that interest and shall not participate in any discussion or decision relating to that transaction.

8.11 Expenditure will not exceed the financial resources of the Society.

8.12 Any reserves at the end of the Financial Year shall be carried over into a Society's available financial resources for the following Financial Year.

8.13 Any loss carried forward into the following financial year must be notified and explained at the Annual General Meeting.

8.14 The Association will provide the Society with a banking facility to enable them to receive income and make payments. The Association will hold these funds on behalf of the Society, but the ownership of the funds remains with the Society.

8.15 All online payments of over £100 from the Society's bank accounts to any person or organisation outside the Society must be cleared with another signatory, the signatories being the Executive Office Bearers. This clause does not apply to transfers between the Society's own bank accounts.

8.16 No member (Committee or otherwise) shall incur a liability on behalf of the Society without the prior written consent of the President or Treasurer.

9 Re-registration, Annual Reports and Financial Reports

9.1 Re-registration of all societies must be submitted annually in accordance with the deadlines set by the Association.

9.2 All Societies will submit the following as part of annual re-registration:

- Financial report
- Up-to-date constitution
- Membership numbers
- List of Executive and Non-Executive Office Bearers for the forthcoming year
- A minute of the AGM
- Any other compliance information requested by the Association

9.3 Annual and Financial Reports must be completed and submitted to the Association as part of the re-registration process following the AGM.

10 Students' Association Policy

10.1 The Society shall abide by any applicable laws, bye-laws and guidelines of the Edinburgh University Students' Association in relation to recognised Societies, including but not limited to: the Association's Regulations; Societies Policy; Safe Space Policy; Code of Conduct; Complaints Process; Disciplinary Procedures.

10.2 The Society will take all necessary steps to ensure that its meetings, events and socials are accessible to all.

10.3 The Society will ensure that it complies with any relevant data protection legislation.

10.4 The Society believes that discrimination or harassment, direct or indirect, based on a person's gender, sex, age (except where it relates to licensing laws), race, skin colour, nationality, religion or belief, socio-economic background, disability, HIV status, sexual orientation, gender reassignment, marriage and civil partnership, pregnancy and maternity, family situation, domestic responsibilities or any other irrelevant distinction, is detrimental to the Society, the University and wider society, and will not be tolerated.

11 Conduct and Complaints

11.1 All members of the Society must meet the expectations of the Association's Code of Conduct whilst engaging in Society activities.

11.2 Complaints regarding Society members acting in the context of Society activity – including complaints about the conduct or effectiveness of Office Bearers – should be made in a manner consistent with the Association's Complaints Process.

11.3 Wherever possible such complaints should be resolved informally. The Association is available to support the Executive Committee, led by the President or other Executive Office Bearers, to resolve complaints informally, to put things right, or improve the situation swiftly.

11.4 If the complaint is of a serious nature or if the outcome of an informal complaint is not satisfactory to the complainant, they can raise the matter as a formal complaint to the Association.

11.5 The General Committee does not hold power to take formal disciplinary action.

11.6 The Association will advise the Executive Office Bearers on the approach to be taken thereafter, and any role for the Executive Office Bearers.

11.7 The Association's Disciplinary Procedure will determine any disciplinary action against a member.

11.8 The Executive Committee will be advised by the Association on the process and any role for Executive Office Bearers.

11.9 The Executive Committee will not determine any disciplinary action against a member independent of the Association's policies. Any such formal action will be determined by the Association in line with the Disciplinary Procedure. The Committee and other members will cooperate fully in any formal investigation.

11.10 The Association shall have the power to use the Association's Disciplinary Process to expel a Sub-Committee from the Association (or take other action deemed proportionate and necessary) if members of the Sub-Committee:

i. Refuse to conform to the Constitution of the Society or the Association's Societies Policy; or

ii. Refuse to obey the ruling of the Society concerned, when requested in writing to do so; or

iii. Act in any way whatsoever which is, in the opinion of the Trustees of the Association, liable to bring the Association into disrepute.

12 Dissolution

12.1 The Society may be wound up at an Extraordinary General Meeting called for that purpose.

12.2 The Society may decide to cease operating in its current form at an Extraordinary General Meeting called for that purpose and put itself up for adoption by other students in a manner consistent with the Adoption Procedure.

12.3 The Association will wind up the Society if:

i. It has been available for adoption for 24 months without a successful adoption being completed; or

ii. The Society does not complete an Annual Return for 24 months.

12.4 On dissolution of the Society, its physical assets, including but not limited to musical instruments, music stands and sheet music, shall be dealt with in accordance

with the Association's Societies Policy and, where the Policy does not apply, as resolved at the Extraordinary General Meeting at which the Society is wound up or, failing that, as decided by the Association.

12.5 A motion to wind up the Society under clause 12.1 shall be made in writing to an Executive Office Bearer, seconded and signed by two members. It shall be debated at the Extraordinary General Meeting and then referred to a plebiscite of all members, arranged by the General Committee, and shall be carried only if at least 75% of members vote and at least two-thirds of those voting are in favour.

13 Alteration of the Constitution

13.1 Any motion to alter the Constitution will have to be supported by both two-thirds of the votes cast and at least 50% of the members present at the AGM or EGM.

13.2 Alterations to the Constitution shall, unless otherwise specified in the resolution approving them, come into force at the conclusion of the AGM or EGM at which they are approved. Where specified in the resolution, an alteration may instead come into force immediately upon its approval and shall apply for the remainder of that meeting.

13.3 Any proposed alterations should be submitted to the President and Secretary at least 7 days before an AGM or EGM.

14 Conductors

14.1 The Conductors shall be engaged by the Society on a freelance, per-concert basis, as defined in their contracts, to be revised and renewed at the end of the University of Edinburgh's academic year.

14.2 No Conductor of the Society may also hold a position on the Committee.

15 Meetings of the General Committee

15.1 Meetings of the Committee shall be called by the President, or when two other Committee Members give notice to the Secretary that they desire such a Meeting to be called. When such notice is given, a Meeting shall be held within 7 days of the receipt of notice.

15.2 At Meetings of the General Committee, 60% of the Office Bearers shall form a quorum.

15.3 The General Committee shall meet a minimum of 6 times over the course of the year.

16 History

16.1 This Constitution was accepted at an AGM held on **23 April 2026**.